



Other Regional Council/Officer positions

Deputy Chair

The Deputy Chair presides at all Regional meetings in the absence of the Chair. He/she must be a voting member of the BII and is elected annually and may serve an indefinite number of terms. Should the Chair become vacant through resignation or incapacity then the Deputy Chair shall become Acting Chair until such time as he be appointed by the Regional or National Council as Interim Chair prior to be fully elected as Chair by the members at the next general meeting of the Region. Nomination and election of the Deputy Chair is done in advance of the general meeting and is announced at the General Meeting.

Secretary

As a member of the BII, the Secretary is elected on an annual basis and may serve an indefinite number of terms. He/she organises and minutes meetings of the regional council and deals with internal regional correspondence and communication. The secretary may be any grade of membership. Nomination and election of the Secretary is done in advance of the general meeting and is announced at the General Meeting.

Treasurer

As a member of the BII, the Treasurer is elected on an annual basis and may serve an indefinite number of terms. He/she is required to liaise with members on all financial matters and is responsible for the day to day running of the regions bank account. He/she is also responsible for the preparation of the year end accounts and presenting them to the Regional AGM. The Treasurer may be of any grade of membership. Nomination and election of the Treasurer is done in advance of the general meeting and is announced at the General Meeting.

Regional Council Members (non Officer)

As a member of BII, Regional Council members (non Officers) are elected on an annual basis and may serve an indefinite number of terms. He/she is an equal member of the Regional Council (which consists of a minimum of six members) to promote the objectives of the Region which are:

1. to encourage and promote the aims and objectives of the BII;
2. to produce, maintain and monitor an action plan for the Region which reflects the BII's objectives and current corporate plan. To this end the Region shall contribute to an annual programme for the calendar year to be produced by the BII;
3. To act as an interface between the Region and the National Council through the Chair's' representation on the National Council.
4. To disseminate the views and decisions of the National Council to the Members.
5. To ensure that a full report of activities is available to the BII at the end of each financial year and at the Region's AGM.
6. To provide activities which meet the needs of Members and potential Members. To this end at least two events involving all members are to be held, one of which must be the AGM.
7. To initiate and implement Regional recruiting activities.
8. To set up a rapid response network in the Region to gather opinions on issues relevant to government consultation papers and/or legislation so that the BII can make an informed and credible response.
9. To perform such other functions as the National Council may from time to time determine.

Regional Council Members may be any grade of membership of the BII and must be Ordinarily resident or working in the Region. Regional Council Members (non Officers) may be nominated before or at the Annual General Meeting and are elected by show of hands at the Annual General Meeting.

Further details on the working of a BII Region can be found by downloading the BII Regional Constitution.