

THE BRITISH INSTITUTE OF INNKEEPING

NOTICE OF ANNUAL GENERAL MEETING

Notice is given that the Annual General Meeting of The British Institute of Innkeeping ("BII") will be held at 10.15 am on Tuesday 4 June 2019 at The Tokenhouse, 4 Moorgate, London, EC2R 6DA for the following purposes:

ORDINARY BUSINESS

To consider and if thought fit, pass the following resolutions which will be proposed as ordinary resolutions:

1. To receive the Chair's report;
2. To receive and approve the Report of Council together with the Audited Accounts for the year ended 31 December 2018;
3. To re-appoint Sayer Vincent (who have indicated their willingness to accept such reappointment) as Auditors and to authorise the Council to fix their remuneration;
4. To elect a Chair;
5. To elect members of Council

By Order of the Council

Mark Robson FBII, Chair

Coffee will be available from 9.45am and presentations to new CBII's will be made after the meeting.

All members (with the exception of internet only members) are entitled to attend and vote at this meeting and are also entitled to appoint one or more proxies to attend and vote in their place. A proxy need not be a voting member of the BII. A proxy form is enclosed for voting members that wish to take part in a ballot but are unable to attend the Annual General Meeting. It must be received at the registered office of the Company no later than **10.15 am on Friday 31 May 2019**.

STATUTORY ACCOUNTS

A full copy of the Statutory Accounts can be downloaded from the BII website from 14 May 2019. Copies will be available at the meeting however, if you would like a printed copy in advance of the meeting, please call 01276 684449.